

Assessed By: N. Rasul

Date of Assessment: 13/05/2020

Next Review: 01/07/2020

| REF | Specific Hazard & Potential Harm / Effect | Persons At Risk | Risk Without Controls | | | Controls in Place | Residual Risk | | |
|-----|---|-----------------|-----------------------|----------------|--------------|--|---------------|----------------|--------------|
| | | | Severity 1-5 | Likelihood 1-5 | Rating S x L | | Severity 1-5 | Likelihood 1-5 | Rating S x L |
| 1 | Infection Covid-19 Coronavirus from attending client sites | ALL | 5 | 4 | 20 | <ul style="list-style-type: none"> Management to check with each site prior to work commencing that appropriate arrangements are in place on each individual site and obtain written policies and procedures from each outlining how the site is controlling Covid-19 If staff are invited onto a client site they must observe and follow all client safety guidelines regarding coronavirus Staff to check each site daily for updates Company standards must still be followed as a minimum Employees must travel to site in separate vehicles On Static sites, start, finish and break times to be staggered. Only 2 employees in the break/mess room at a time and ensuring they are 2 m apart and away from access doors | 5 | 2 | 10 |
| 2 | Infection Covid-19 Coronavirus through vehicle use | ALL | 5 | 4 | 20 | <ul style="list-style-type: none"> Clean all vehicles on a regular basis Clean all cabins on a regular basis Reduction on staff numbers to one per vehicle Sanitise area where they come into contact with hands i.e. steering wheel, gear stick, door handles, seat belts Wash and sanitise hands regularly | 5 | 2 | 10 |

Use the table below to calculate the severity and likelihood.

Severity of Outcome; 5 Very High. 4 High. 3 Moderate. 2 Minor Injuries. 1 Negligible.

Likelihood of Harm; 5 Almost Certain, 4 Very Likely, 3 Fair Chance, 2 Remote, 1 Very Unlikely.

Use the table below to indicate whether the Residual Risk Rating is:

RISK RATING

1 – 5 = Low Risk

6 – 10 = Medium Risk

11+ = High Risk

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|---|--|-----|---|---|----|--|---|---|----|
| 3 | Infection Covid-19 Coronavirus from work activities | ALL | 5 | 4 | 20 | <ul style="list-style-type: none"> • Upon arriving and leaving the site/office immediately wash hand and sanitise. • Wipe down clocking in machine before and after each use. • Avoid hand shaking or close contact greeting • Only use one cup for drinks and wash immediately after use • Leave internal doors open where possible to allow for air flow whilst lowering the need to touch door handles. • Ensure phones are cleaned and sanitised regularly • Work surfaces and common surfaces such as door handles, handrails and cooking equipment are to be regularly cleaned. • Use tissues to blow nose or sneeze & discard after first use. • Keep a distance between colleagues and where possible adhere to government guidelines of 2 metres. When works do not allow for the distance, i.e. strimming near buildings, then masks are to be worn and operatives to be facing away from each-other • Wear nitrile gloves where appropriate. • Where possible employees should be encouraged to work remotely from home. • Break periods are to be staggered to minimise number of interactions within the workplace. • External parties entering site are to be limited to essential persons only. • PPE to be used as the last defence. Face masks, protective gloves and hand sanitiser • Re-usable PPE should be thoroughly cleaned after use and not shared between workers • Single use PPE should be disposed of so that it cannot be reused • Waste bins are to be emptied regularly | 5 | 2 | 10 |
|---|--|-----|---|---|----|--|---|---|----|

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|---|--------------------------------------|-----|---|---|----|--|---|---|----|
| 4 | Transmission of Covid-19 Coronavirus | ALL | 5 | 4 | 20 | <ul style="list-style-type: none"> • Symptoms Fever, Dry Continuous Cough • If you believe you have Covid-19 symptoms – Do Not Come into Work. Call your line Manager • Arrange to self-isolate immediately • Visit NHS website for guidance or dial 111 • Persons who have been in contact with someone else who has had symptoms in the last 14 days should self-isolate immediately. • Persons who classed as vulnerable should self-isolate immediately. This includes those who are pregnant, over 70, have existing respiratory conditions, diabetes | 5 | 2 | 10 |
|---|--------------------------------------|-----|---|---|----|--|---|---|----|

Confirmation of Risk Assessment Briefing

| Hazard Ref | Name | Signature | Date |
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